**2055 Alexander Blvd | Murfreesboro, Tennessee 37130**

**Wayne Marshall Walton**

**Cell: 615.668.8924 | waynemwalton1@gmail.com**

Core Competencies

*Business Analysis with emphasis on Requirements Elicitation*

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*CMS Healthcare Policy*

*Subject Matter Expertise*

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*IT Project Planning and Execution*

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*Implementation and Conversion*

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*Technical Training, Policies, Procedures and Best Practices*

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*Team Collaboration/Leadership Skills*

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*MITA SSA and MMIS SDLC*

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*Business Development*

**Business Analysis & IT Project Management**

* Professional, multi-talented business information systems consultant with experience in multiple SDLC methodologies such as Agile and RUP as well as Project Management. Adept at requirements gathering/analysis and documentation including: technical and functional specifications use cases, scope diagrams, test cases, etc. for large or small scale implementations, conversions, and Design, Develop, and Implementation ( DDI) projects.
* Proven ability to utilize industry and business analysis tools while leveraging exceptional leadership skills to drive a collaborative team effort to meet small and large scale deliverables and ensure project success. Subject matter expertise gained through diverse consulting, contract, and full-time experience demonstrated through quick adaptability to various technologies, platforms, processes, and organizational cultures.

**Professional Experience**

CIBER Inc. • Tampa, FL **Client: WellCare Managed Care Organization (MCO)**  7/15 – Dec 18, 2015

**Principal Consultant: Medicaid and Healthcare Subject Matter Expert --- Iowa and Georgia MCO Project**

* Functioned as Business Analyst writing Business Requirements Documents (BRD) and Functional Specifications Documents (FSD) deliverables. Recruited to provide Medicaid and government healthcare subject matter expertise for new state Managed Care opportunities within multiple states.
* Introduced a business process improvement framework, Medicaid Information Technology Architecture (MITA) including Business Areas and process steps along with the 3 architectures (business, information, and technical) along with the Seven Conditions and Standards (7CS) to the CIBER organization
* Explained and demonstrated how MITA concepts are a business opportunity that can be leveraged throughout multiple platforms and arenas within CIBER and for CIBER clients
* Analyzed and Aligned WellCare’s Managed Care Program requirements (functional work stream areas) with the mandated Centers for Medicare and Medicaid Services’ (CMS) Medicaid Information Technology Architecture (MITA) business processes
* Provided healthcare training to all Ciber analysts and project managers assigned to the WellCare project team
* Responsible for providing healthcare quality and oversight for the Business Requirement Documents and Functional Specification Documents for 25 work streams (Functional areas) that project Business Analysts generated
* Delivered training presentations and research outcomes to the team to ensure rapid deployment and in-depth understanding of how Government Healthcare and Managed Care Organizations are interrelated from the Federal and State vantage point

YoungSoft Inc. • Lansing, MI **Client: CNSI** 6/15 – 7/15

**Medicaid Senior Consultant: Business Analyst/Project Manager --- MITA Financial Management**

* Recruited to lead Cost Settlement Business Process within the Financial Management Business area.
* Wrote Statement of Work and Project Management Plan

CSG Government Solutions • Chicago, IL **Client: State of Indiana** 11/12 – 3/15

**Senior Consultant: Business Architecture Lead –-- MITA SS-A project**

Recruited to leverage broad experience and consult as a Business Analyst\Project Manager\Subject Matter Expert (SME) in a variety of Government Related Projects involving: Independent Verification and Validation (IV&V), Medicaid Infrastructure Technology Architecture, Medicaid Management Information Systems (MMIS), Business Technology and Architecture Framework, as well as RFP Proposal writing, etc. Continued…

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* Lead Business Analyst for the Business Architecture MITA State Self-Assessment for the State of Indiana
* Provided Gap Analysis, Requirements analysis, and Maturity level assessments at program and division levels
* Senior Consultant that supported the Business Architecture team assessing more than 70 statewide programs ranging from Child Welfare, Public Health, Child Care, SNAP, Medicaid to align with HIE\HIX, MMIS, and IES within the State of Illinois.
* Provided guidance in IL Framework Project aligning to MITA initiatives and process analysis while assisting in establishing an approach that can be utilized in multiple states.

GeBBS Technology Solutions • Englewood Cliffs, NJ **Client: Trizetto** 8/12 – 10/12

**Contractor: Subject Matter Expert / Product Designer --- Multichannel Enrollment Project**

Provided Subject Matter Expertise in an Agile SDLC by supporting Software Engineering, QA, and Product

Management within the Commercial, Medicare/Medicaid HIX (Health Insurance Exchange) space. Primarily focused on ASC X12 Standards for EDI, specifically, the x220 and x307 versions of the 834 Enrollment Technical Report Type 3 (TR3).

* Performed gap analysis for foundational letter prototype templates for offshore resources from a design perspective.
* Leveraged Government healthcare subject matter expertise where applicable in the design of Health Insurance Exchange schema, letters, and databases.
* Performed technical and business analysis support in a RESTful Services Agile Methodology environment.

GeBBS Technology Solutions • Englewood Cliffs, NJ **Client: NASCO/BCBS** 6/11 – 8/12

**Senior Consultant: Business Analyst --- Medicaid Project**

Provided Medicaid expertise to NASCO Government Services while assisting in creating, analyzing, and proposing a new line of business that included processing health claims for various State Medicaid programs.

* Review RFP for requirements and Gap Analysis assessment.
* Educate commercial Health Plan Subject Matter Experts (SMEs) on general Medicaid programs, policies, and procedures.
* Develop presentation material for Executive Board.
* Assist in writing the Business Case, SRB, and proposal response to the RFP.
* Function as Business Analyst or Project Manager as needed

Axiom Systems • Frederick, Maryland **Client: State of South Carolina** 4/11 – 5/11

**Senior Consultant: Business Analyst---HIPAA 5010 Project**

Provided expertise in assisting the South Carolina Department of Health and Human Services (SCDHHS) in meeting federally mandated compliance for Medicaid/Medicare health care claim processing using the HIPAA 5010 transaction sets.

* Performed analysis of existing processes used in providing Medicaid business services for the State’s Provider, Member, Contractor communities in mapping the HIPAA 837 transaction set from 4010 to 5010
* Evaluated the State’s goals and objectives for short-term and strategic projects such as: ICD10 and 5010 and State Health Plan implementations

SLI Global Solutions • Denver, Colorado **Client: State of Washington**  6/10 – 3/11 **Senior Consultant: Lead Business Analyst --- WA MITA SSA**

**Proposal Writer --- State of Alabama --- IVV/QA RFP Evaluation Project**

Provided expertise in leading the State of Washington’s Medicaid Purchasing Administration through an enterprise wide federally mandated assessment of the processes the state utilizes in conduction Medicaid/Medicare business services.

* Performed analysis of existing processes used in providing Medicaid business services for the State’s Provider, Member, Contractor communities. Facilitated information and process identification meetings of State Executives and end-users. Continued…

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* Assessed current processes, initiatives, and goals in alignment with Federal guidelines for Medicaid Information Technology Architecture (MITA). Responsible for subject matter expertise in all eight business areas and all processes within those areas that related to Medicaid Enterprise operations across all State agencies.
* Evaluate the State’s goals and objectives for short-term and strategic projects such as: ICD10 and 5010, Electronic Health Records (EHR), and State Health Plan implementations
* Provided IV&V and QA evaluation for State issued RFP for modernizing Recipient Systems. Performed requirements analysis and evaluation of State RFP requirements
* Evaluated Proposal Evaluation Plan (PEP) for vendor scoring effectiveness.

Diversified Services Network, Inc. • Naperville, Illinois **Client: State of Missouri**  6/09 – 3/10

**Senior IV&V Consultant and Subject Matter Expert Project Manager (MMIS Project)**

Provided independent verification and validation (IV&V) of multiple enhancements for a 400 million dollar state wide systems reengineering implementation. As a consulting subject matter expert, provided input and direction on client deliverables (RAD, SDA, DSD, RTM, Data Conversion, All testing, Implementation, and post implementation).

* Provided oversight for the implementation of the Missouri Medicaid Web Portal Enhancement project. Assisted with use case creation, UAT, and validating and verifying contractor submitted deliverables.
* Managed change, facilitated meetings between client (state) and contractor (developer).
* Provided insight and guidance on technical matters that directly affected timelines, resources, and approach.
* Responsible for IV&V and subject matter expertise in implementing or enhancing System Audit trails, Web Portal, Prior Authorization (PA), Replacing CICS screens with host access transformation system (HATS) browser based screens, and supported Rules Engine development.
* Improved processes for testing and use case creation.

Xerox • Anchorage, Alaska **Client: State of Alaska**  2/08 – 6/09

(Formerly Affiliated Computer Services (ACS), Inc.)

**Senior Systems Analyst & Remote Supplemental Business Analyst - MMIS Project**

Supported daily and ongoing requirements identification, clarification, and validation for development of State of Alaska’s new Medicaid Management Information System (MMIS). As a supplemental business analyst with senior business analyst with project management experience added subject matter expertise to multiple teams including Member, Provider, Reference, and Operations. Analyzed requirements and helped define best practices for daily operations ensuring quality and on-time completion.

* Created scope diagrams and use cases for requirements analysis for technical and functional specifications.
* Provided quality support and document review for QA for DSD templates.
* Established technical and design context for provider re-enrollment approach document.
* Researched and provided insight for common documentation for operational guidelines, and policy and procedure manuals. Reduced team workloads and provided enhanced processes to meet deliverable deadlines.

Modis and First Consulting Group • Nashville, Tennessee 10/07–1/08

**Consultant: Project Manager/Business Analyst**

Delivered special projects for government healthcare solutions at CIGNA Healthcare (Nashville, TN) and UNITED Healthcare (Basking Ridge, NJ). Analyzed data models and created flow diagrams for projected implementations. Conducted end user meetings to cull requirements and provide technical feedback.

Symphony Corporation • Madison, Wisconsin **Client: State of Tennessee** 9/06 – 9/07

**Project Manager / Senior Business Analyst - EHR Requirements and RFP Project**

Served as deputy project manager and technical consultant during requirements gathering phase for State of Tennessee’s Department of Health system replacement project.

* Spearheaded requirements development for acquisition and implementation of patient billing and tracking

Continued…

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system that interfaced, communicated and/or messaged systems in Department of Health, Department of

Human Services, TennCare (Medicaid/Medicare), Department of Education and Center for Disease Control.

* Functionality included electronic medical records systems with enterprise practice management and master patient index functions as foundation.
* Evaluated existing system and processes, and proposed successful alternatives resulting in additional functionalities, shortened acquisition and implementation timeframes and overall cost reduction.
* Led and facilitated joint application development (JAD) sessions with client’s business users to clearly define and document business needs.
* Developed Use Cases and Test Scenarios for the State client to introduce to the vendor.
* Assessed Meaningful Use and No Wrong Door Policies and procedures

Optum (Formerly Aim Healthcare) • Franklin, Tennessee 11/04 – 9/06

**Business Analyst, Business to Business (B2B)**

Chosen to be part of select task force team. Assessed and identified new, dynamic practices that required departmental shifts, emphasized event-driven resource allocation, made a positive impact on data flow decision making and ultimately increased end-user efficiency.

Rezult It • Nashville, Tennessee **Client: WebMd - Emdeon** 3/04 – 9/04

**Contractor: Senior Project Manager & Systems Analyst --- HIPAA Conversions Project**

Provided training, documentation, HIPAA conversions and implementations support at WEBMD. Successfully transitioned from Analyst to Project Manager. Evaluated team and individual processes, identified substantial

inefficiencies, and developed and implemented new streamlined tasks and operations resulting in greater productivity.

Venturi Technology Partners • Salt Lake City, Utah **Client: FourThought Group/State of Tennessee**  4/03 - 4/04

**Consultant: Trainer & Technical Business Analyst --- MMIS Project**

Managed, developed and delivered training, UAT support, technical writing, document creation and technical

assistance during implementation phase of statewide Medicaid/Medicare Management Information System

(MMIS). Aligned requirements to project scope, objectives and deliverables. Ensured HIPAA compliancy. Led JAD and RV sessions, as well as implementation meetings. Participated in documenting and reviewing RFPs. Senior technical analyst/trainer for WEB/INTERNET portal design and implementation.

Xantus Healthplan MCO of Tennessee• Nashville, Tennessee 01 – 4/03

**Senior Business Applications Analyst**

Designed, tested, modified and maintained current and new applications on MMIS platform for managed care organization specializing in health plans.

**OTHER PREVIOUS EXPERIENCE**

Chi-Town Express, Inc. • **Business Analyst / Technology Solutions Consultant** 1999-2001

Health 123 / Vanderbilt Healthplans • **Programmer/Analyst** 1999-2000

Vanderbilt University Medical Center • **Business Systems Analyst** 1999

Columbia / Hca • **Meditech Software Application Engineer** 1997-1999

**Education**

TREVECCA NAZARENE UNIVERSITY, Nashville, TN

**Graduate Studies**

MIDDLE TENNESSEE STATE UNIVERSITY, Murfreesboro, TN

**BBA, Computer Information Systems**

Continued…

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**Technical Skills, Methodologies and Approaches**

BPMN, UAT, QA, BRD/FSD, Use Case, RFP writer, IV&V, ReqWeb (Requisite Pro), Analyst Pro, Access, Oracle Enterprise Manager, SQL Server, Power Builder, Micro Focus Cobol, Microsoft Project, Microsoft Server for Project, JCL/DCL with CICS/TSO, MS Word, Lotus, ProComm Plus, Expert Advisor, MS Office Suite, FoxPro, C++, Visual Basic, XML, ANSI X12, HL7, EDI, Adobe Acrobat, Visio, Open Air, People Soft, CSC MMIS, Medicaid MMIS, POS, TGEDS, .ASP, FrontPage, SharePoint, Goldmine, FACS, CRM, ITIL, EMR, EHR, LOINC, SNOMED, Agile/Waterfall, RUP, AUP, SCRUM, UML, HIPAA 4010 / 5010 , ICD9 / ICD10, Meaningful Use, No Wrong Door, Working knowledge of RESTful Services, MS Visual Studio, Aqua Data Studio, Expertise in requirements elicitation and government healthcare

**Community Impact & Other**

* Founder of Christian ministry; local church pastor. Spearheaded mission trips, outreaches and fellowships.
* Director of Young Adult Ministry and founder of All R.I.S.E. (Reach Instruct Serve and Empower)
* Served in the United States Air Force, achieved rank of Staff Sergeant E-5. Held secret security clearance.
* Member of Board of Trustees for multiple non-profit organizations
* Managing Partner of small marketing and business development company